

MINUTES OF MAY 11TH, 2011

The May 11th, 2011 meeting of the Bucks County Airport Authority was called to order at 7:33 P.M. at the Doylestown Airport by Chairman John Mininger. Members attending were Black, McKay, and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

Mr. McKay made the motion, seconded by Mr. Black, to accept the minutes of April 13th, 2011. The motion passed unanimously.

Chairman's Report

Chairman Mininger said he will be sending out his modified agenda to the members before the meeting. He also will be sending out a monthly check list.

Public Comments

There were no public comments.

Doylestown Airport

Rick Witt, of Leading Edge Aviation, said they have been busy cutting grass. He asked the Board to look into some vehicles that are being parked in the hangar area.

Mr. McKay said he noticed a lot of automobile tires being dumped onto the airport property.

Mr. McKay said the Board appreciates the work that Leading Edge did on the area around inlet I-37.

Quakertown Pilot Association

Chairman Mininger announced that there will be a Young Eagle's Day this Saturday at Quakertown Airport.

Doylestown Pilot Association

Mike Junod, of the association, reported a safety seminar/breakfast was held at Doylestown Airport on April 30th. He thanked Leading Edge for use of the pole hangar for the event.

Mike said the final stages of the open house are underway and large participation is expected. He announced there will be a Sunshine Foundation flight, along with two Twilight Wish fulfillments.

Engineer's Report

Bill Patrick, of L. Robert Kimball, reported that the appraisal process for the RW 11 easements at Quakertown Airport has begun.

The administrators were asked to contact the review appraiser for a proposal to perform the reviews.

Bill submitted final drafts of the engineering agreement for the Quakertown fuel farm project. Mr. Black made the motion to approve Kimball engineering agreement for the Quakertown fuel farm project. Mr. McKay seconded the motion and it passed unanimously.

Mr. Patrick prepared the Catex for the former Vo. Tech. school acquisition and will be submitting it to the Bureau of Aviation tomorrow.

Mr. McKay made the motion to use any grant money received from the Vo. Tech. school acquisition to pay down the principal once the loan is free from any penalties for paying it off early. Mr. Black seconded the motion and it carried unanimously.

Mr. Black made the motion, seconded by Mr. McKay, approving Kimball's engineering agreement to perform the reply to the Quakertown 5010 inspection. The motion passed unanimously.

Bill said Kimball is working on closing out Phases I and II of the storm water project and the East Ramp project at Doylestown. Kimball will be working with Solicitor Graham to provide additional documentation necessary for the close-outs.

Mr. Black made the motion authorizing any Board member to sign the easement for the East

Ramp and authorize Solicitor Graham to file the easement and obtain title insurance. Mr. Tollini seconded the motion and it carried unanimously.

Bill said Kimball will be in touch with the contractor to determine the window of time that is best to finish the pavement rehabilitation project at Doylestown.

Mr. Patrick submitted the final Kimball engineering agreement for the RW 5/23 clearing project at Doylestown based on the change of scope and the predesign meeting with the Bureau of Aviation.

Mr. Black made the motion to accept the Kimball engineering agreement for the RW 5/23 clearing project at Doylestown Airport and the \$750. fee from Gilmore & Associates for survey work necessary for the project. Mr. Tollini seconded the motion and it passed unanimously.

Mr. Black made the motion, seconded by Mr. Tollini, to accept the Kimball engineering agreement to perform the 5010 reply for Van Sant Airport. The motion carried unanimously.

Administrators' Reports

Financial:

Ms. Landis reported that bills paid from the project account in April was \$5823.59, while bills paid from the operating account in April was \$96, 366.18. She said additional bills presented at this meeting total \$4961.69.

Mr. Tollini made a motion to accept the financial report and to pay all bills presented. Mr. McKay seconded the motion and it passed unanimously.

Mr. Black made the motion, seconded by Mr. McKay, directing the administrators to close out the Sharpe bank account, the stimulus bank account, the obstruction reserve bank account, and the local share account. The motion carried unanimously.

Administrative:

Mrs. Raterman said there will be new displays and activities for this year's open house next month.

The Board directed the administrators to order new letterhead that includes Van Sant Airport.

Mrs. Raterman said the Authority submitted interest in two pieces of snow removal equipment through the Federal Surplus program and are currently first in line behind any federal agency.

Mr. Black made the motion authorizing up to \$2100. for the acquisition of the two pieces of snow equipment to be purchased through the federal surplus project. Mr. McKay seconded the motion and it passed unanimously.

Solicitor's Report

Solicitor Graham said the Authority's officially reincorporated for 50 more years.

Solicitor Graham said the Board will need to get bids for tree removal on some of the properties on the Doylestown RW 5 end.

Solicitor Graham reported that he is following up on two delinquent tenants as well as the estate for a deceased tenant, whose account is in arrears.

Quakertown Airport Subcommittee

Chairman Mininger reported that the technician sent the AWOS transmitter for repair. Since this is the second time the transmitter has failed, it was recommended that the Authority purchase a used Wulfsberg transmitter for approximately \$750. Mr. Tollini made the motion, seconded by Mr. McKay to purchase the Wulfsberg transmitter for up to \$750. The motion passed unanimously.

Mr. Tollini reported that the clutch for the air conditioner compressor on the New Holland tractor blew out. The belt that drives this compressor also drives accessories that are essential for the running of the engine. New parts were ordered.

Mr. McKay said the stop sign on the access road to the taxiway was hit by an aircraft that turned onto the access road in error.

Mr. Tollini said the propane tank behind the north hangar was damaged. The administrators were asked to contact the propane company to make necessary repairs.

Van Sant Airport

Mr. Tollini said the subcommittee will work out the lease with George Taylor.

New Business

Chairman Mininger reported that if a feasibility study is done for the Willow Grove Air Base, the local share could be \$5000.

Public Comments

There were no public comments.

Motion to adjourn at 9:15 P.M. was made by Mr. Black, seconded by Mr. Tollini, and passed unanimously.

Respectfully submitted,

Colleen B. Raterman

Administrator