

## **MINUTES OF JUNE 8<sup>TH</sup>, 2011**

The June 8<sup>th</sup>, 2011 meeting of the Bucks County Airport Authority was called to order by Chairman John Mininger at 7:30 P.M. at the Doylestown Airport. Members attending were Black, McKay and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

The minutes of May 11<sup>th</sup>, 2011 were accepted with a motion made by Mr. Black, seconded by Mr. Tollini, and passed unanimously.

### Chairman's Report

Chairman Mininger said he thought the Doylestown Airport Open House held in May was a successful event and he wished to thank everyone who was involved.

### Public Comments

There were no public comments.

### Quakertown Airport

Mr. Tollini reported that the mowing equipment has needed a lot of maintenance.

### Quakertown Pilot Association

Chairman Mininger said Young Eagle's was cancelled on May 14<sup>th</sup> due to weather, and the next Young Eagle's is scheduled in June 18<sup>th</sup>.

### Doylestown Pilot Association

Mike Junod, of the association, said the open house event was a fun-filled day and wanted to thank all those who helped. He said approximately 250 plane rides were given.

Mike reported a pilot picnic is planned for June and a bus trip to Rhinebeck, NY in July.

Engineering Report

Rick Holes, of L. Robert Kimball, introduced Tom Thatcher from Kimball's Trenton office.

Rick said Kimball is working with Solicitor Graham on easements at both Doylestown and Quakertown Airports. Rick suggested having a process to follow when easements are being sought. Rick said he will work with Solicitor Graham to draft a procedure and forward it to the Board.

Mr. Holes said he will get prices from Gilmore & Associates for the surveying necessary for the easements both at Doylestown and Quakertown.

Rick reported Kimball is working on the fuel farm design at Quakertown.

Rick said he and several Board members surveyed aircraft in the East Ramp area and said the pavement rehabilitation project will be done in two phases. The administrators will contact the tenants and arrange temporary tie-downs during the project.

Mr. Holes reported that the as-builts for the East Ramp and the stormwater projects have been submitted to Buckingham Township. He will forward a copy to Solicitor Graham and Gilmore & Associates.

Administrators' Reports

Financial:

Treasurer Beans reported that bills paid from the project account in May was \$6782.59, while bills paid from the operating account in May was \$45,413.37. He further reported that additional bills presented this evening are \$1443. and he recommends accepting the financial report.

Mr. McKay made the motion to accept the financial report and to pay all bills presented. Mr. Tollini seconded the motion and it carried unanimously.

Administrative:

Mrs. Raterman also reported that the open house was an enjoyable day and that the public seemed to be pleased.

She told the Board that they need to choose an organization to honor at the August picnic and she can forward a list of organizations for their consideration.

Chairman Miner reported that Aviation Advocacy Day was held today in Harrisburg. Mr. Black made the motion to sponsor Advocacy Day with a donation of \$250. Mr. McKay seconded the motion and it passed unanimously.

Mr. Tollini made the motion, seconded by Mr. Black, to request an extension to the East Ramp land development at Doylestown Airport. The motion carried unanimously.

The administrators were asked to place the East Ramp project on the agenda until it is completed.

#### Solicitor's Report

Solicitor Graham reported there may be some concerns from airport neighbors that may impact the stormwater projects approvals.

Solicitor Graham said he is speaking with Mr. High's counsel concerning the clearing of trees on his parcels adjacent to Doylestown Airport. The administrators will work with Solicitor Graham to receive proposals for the tree clearing.

Mr. McKay made the motion, seconded by Mr. Black, to approve Indian Valley Appraisals as the review appraiser for the Quakertown RW 11 easement project and to approve their fee of \$750. per appraisal. The motion passed unanimously.

Solicitor Graham said he hopes to have a judgment by the end of the month in regard to the delinquent Quakertown Airport operator.

Solicitor Graham suggested that the administrators write a letter to the wife of a deceased tenant notifying her of the balance of the hangar accounts.

#### Doylestown Airport FBO

Rick Witt, of Leading Edge Aviation, said he agrees with everyone that the open house was a great success and everything went very smoothly.

#### Quakertown Airport Subcommittee

Mr. Tollini said the NDB technician is concerned with the condition of the building, but Mr. Tollini feels only the control of the growth around the building should be addressed at this time.

Chairman Mininger said the stop sign needs to be replaced.

Doylestown Airport Subcommittee

Mr. Beans said he got a quote of \$2400. to paint the "I" hangar. Mr. McKay made the motion to accept the quote from (asking Fred to supply this info) for \$2400. for the painting of the "I" hangar. Mr. Tollini seconded the motion and it carried unanimously.

Mr. Tollini said a letter was received from a hangar tenant asking that his partner in the aircraft could be added to the lease. The Board granted the request to have his name added, as long as he removed his name from the Doylestown hangar waitlist.

Mr. McKay said he and Mr. Tollini inspected the snow removal equipment at Willow Grove Airbase available through Pennsylvania's Federal Surplus program and feel it would be a good purchase.

Mr. Tollini made the motion authorizing up to \$2500. for the purchase and transportation of the surplus snow removal equipment and also authorizing any Board member to make a non-binding commitment for other surplus equipment should it become available. Mr. Black seconded the motion and it carried unanimously.

Van Sant

Mr. Black said he and Mr. Tollini met with George Taylor to discuss Old School Aviation's lease.

Willow Grove Airbase

Chairman Mininger said the Authority needs to response to questions from HRLA by the 20<sup>th</sup>.

Public Comments

There were no public comments.

Motion to adjourn at 9:20 P.M. was made by Mr. Tollini, seconded by Mr. Black and passed unanimously.

Respectfully submitted,  
Colleen B. Raterman  
Administrator

