

MINUTES OF NOVEMBER 9TH, 2011

The November 9th, 2011 meeting of the Bucks County Airport Authority was called to order by Vice-Chairman Lou McKay at 7:30 P.M. at Doylestown Airport. Members attending were Beans, Black, and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

The minutes of October 12th, 2011 were accepted with a motion made by Mr. Beans, seconded by Mr. Tollini and passed unanimously.

Public Comments

There were no public comments.

Quakertown Airport

Mr. Tollini noted that it was reported to take 35 hours for snow clearing at Quakertown and he would like to discuss that with Fowler Aviation.

Doylestown Airport

Rick Witt, of Leading Edge Aviation, reported that in the recent snowstorm a tree fell on the "G" hangar building and caused extensive damage. He said the tree was cleared from the building and the aircraft was not damaged.

Rick said Santa will arrive on Saturday, December 10th, and he is looking forward to this annual event.

Mr. Witt said the gate on the East Ramp continues to have problems and suggested that the Authority may want to replace the actuator.

Mr. Witt said they have been issues with some of the runway lights and the electrician is scheduled to come out again to repair them.

Mr. Tollini made the motion to accept the proposal from McMackin Mechanical for the repair to the ladies restroom. Mr. Beans seconded the motion and it carried unanimously.

Quakertown Pilot Association

The association did a recent survey asking about the use of the Quakertown NDB because the building is in need of repair and the Authority was interested to know how many pilots were still using the NDB. Mr. Tollini suggested to forego the building repairs and keep it transmitting until it fails any FAA flight check.

Doylestown Pilot Association

Mike Junod, of the association, reported they had a successful October meeting with Congressman Fitzpatrick as guest speaker. He thanked Leading Edge and the Authority for their support.

Mike said the association would like to invite a Board member to one of their meetings to discuss the Doylestown Airport Master Plan. Mr. Tollini said one of the members could attend a meeting next spring to discuss the Master Plan process and the Plan.

Mr. Junod said the pilot association will be at Santa's arrival and have refreshments for the parents and children.

Engineer's Report

Bill Patrick, of L. Robert Kimball, reported the RW 11 easement project has been very active. Solicitor Graham reported that the Fulmer easement has been acquired and the Kline easement offer has been accepted, with easement appraisals for Smith, Argue, Auckland and Tradewell have been done.

Mr. Patrick said the second round of infiltration tests for the planning fuel farm project at Quakertown Airport were done and the permit application will be submitted before the end of the month. He said Labor & Industry has been reviewing the tank permit.

Bill said Gilmore & Associates has done the survey on the Howie property at Quakertown and are working on the survey plan.

Mr. Tollini made the motion, seconded by Mr. Black, to engage the services of The Frederick Group to perform the appraisal on the Howie property at a cost of \$1700. and engage the

services of Indian Valley Appraisal Company to perform the review appraisal at a cost of \$500., and to obtain title insurance in the amount of \$1582.88 from Tohickon Abstract. The motion carried unanimously.

Mr. Tollini made the motion authorizing L. Robert Kimball to perform an EDDA on the Howie property if the Bureau of Aviation requires it. Mr. Beans seconded the motion and it passed unanimously.

Mr. Patrick reported that Mr. Holes, of L. Robert Kimball, has updated the JACIP for both Doylestown Airport and Quakertown Airport.

The DBE fulfillment on the Doylestown pavement rehabilitation project is under discussion with the contractor and the Bureau of Aviation.

Bill said he and Solicitor Graham looked at tree obstructions on the RW5 end at Doylestown and several are on airport property. Mr. Tollini made the motion authorizing The Frederick Group to perform the appraisals for the six (6) easements at a cost of \$2600. per appraisal and Indian Valley Appraisal Company to perform the review appraisals at \$1000. per appraisal. Mr. Black seconded the motion and it carried unanimously.

Administrators' Reports

Financial:

Ms. Landis reported bills paid from the operating account in October were \$50,904.09 while bills paid from the project account in October were \$9,999.99. She said additional bills total \$2844.19. Mr. Beans made the motion, seconded by Mr. Tollini, to accept the financial report and pay all bills presented. The motion carried unanimously.

Ms. Landis said she plans on switching over to accrual method in the first quarter of 2012. She was told to request the services of Bee, Bergvall & Company for any assistance to make the change go efficiently.

Administrative:

Mrs. Raterman was asked to send out information about the 2012 tree grant program.

Mrs. Raterman said the Doylestown Historical Society is having "Old Home Week" celebration starting Memorial Day and ending June 2nd, 2012. They were inquiring whether the annual airport open house could be scheduled for June 2nd and historical activities included. Both the

Authority and the Doylestown Pilot Association thought participating in the celebration was an excellent idea.

Mrs. Raterman said Traveler's Insurance inspected the damage to the G hangar building today and was provided an estimate for the repair, which is over \$10,000.

Mr. Tollini made the motion to accept the Bee, Bergvall & Company 2012 audit engagement letter for a fee not to exceed \$8,250. Mr. Black seconded the motion and it passed unanimously.

The Board said they will discuss the funding of the Howie acquisition at a later time.

Solicitor's Report

Solicitor Graham said he reached a settlement agreement with the owner of the Stearman hangared at Quakertown. Mr. Black made the motion, seconded by Mr. Tollini, ratifying Solicitor Graham's letter to the owner of the Stearman hangared at Quakertown Airport. The motion passed unanimously.

Solicitor Graham reported he has not heard from Air Methods on the lease addendum that he provided to them.

Solicitor Graham sent a letter to the owner of the Navion parked on a tie-down at Quakertown giving him 30 days to move the aircraft off the airport.

Quakertown Airport Subcommittee

Mr. Tollini said the newly acquired truck needs to have the extra plow from Doylestown brought up.

Public Comments

There were no public comments.

Mr. Tollini made the motion to adjourn at 8:40 P.M. Mr. Black seconded the motion and it carried unanimously.

Respectfully submitted,
Colleen B. Raterman, Administrator

