

### **MINUTES OF MARCH 9<sup>TH</sup>, 2011**

The March 9<sup>th</sup>, 2011 meeting of the Bucks County Airport Authority was called to order by Chairman John Mininger at 7:35 P.M. at the Doylestown Airport. Members attending were Beans, Black, and McKay, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

The minutes of February 9<sup>th</sup>, 2011 were accepted with a motion made by Mr. Black, seconded by Mr. McKay and passed unanimously.

#### **Chairman's Report**

Chairman Mininger said the Aviation Council of Pennsylvania and the Delaware Valley Regional Planning Commission have suggested that the Bucks County Airport Authority consider submitting a notice of interest to request transfer of property at the former Willow Grove Air Base to be developed as a business park and general aviation facility, with no scheduled passenger or freight operations. The deadline for submitting a notice of interest is March 22.

A general discussion of a possible notice of interest followed. The board members noted the following points, among others:

- The existing runway at Willow Grove is a valuable transportation infrastructure asset for the entire region, including Bucks County as well as Montgomery County.
- A corporate general aviation facility and business park at Willow Grove would likely create many jobs for both Bucks and Montgomery Counties.
- A good corporate airport such as the one suggested for Willow Grove would help to attract new businesses, including high tech businesses, to both Bucks and Montgomery Counties.
- In the event of a natural or man-made disaster in our area, the availability of a runway capable of handling large aircraft delivering disaster relief personnel and supplies would be a huge help to the entire region.

- To address some of the concerns of the immediate neighbors of the airport, the Authority could and probably should decline to seek a Part 139 certificate for scheduled service.
- Submitting a notice of interest will not bind the Authority to fund or operate the proposed aviation facility, should our notice of interest be selected by the land reuse authority. One idea would be to seek the creation of a bi-county airport authority for the specific purpose of owning, funding, and operating such a facility.
- Submitting a notice of interest serves the sole purpose of assuring that the land reuse authority will consider an aviation use as one of the possible options for Willow Grove.
- Should our notice of interest be selected, funding would likely be available from the federal Aviation Trust Fund to develop the planned facilities.

Mr. Mininger noted that he and Mr. Black will be meeting with all three County Commissioners next week to give them a heads-up about this.

Mr. Black made the motion, seconded by Mr. McKay, authorizing the submission of a notice of interest to the Horsham Land Reuse Authority seeking transfer of property from the Willow Grove Air Base; and appoint Chairman Mininger and Mr. Black as subcommittee to review the final document with Solicitor Graham before its submission. The motion carried unanimously.

#### Public Comments

Mike Junod asked, if in the long range planning at Doylestown Airport, if provisions are being made to have a meeting room available in the facilities. He was told it will be considered.

#### Doylestown Airport

Rick Witt, of Leading Edge Aviation, said he will be addressing the lighting items in the 5010 report. He said the other items have been taken care of.

Mr. Beans asked Mr. Witt if the lawnmower being saved for parts could be moved to another area.

Mr. Beans said the subcommittee would like to get prices for the repair and the painting of the "I" hangar roof at Doylestown.

Rick Witt asked if Leading Edge should clean out the weir along the driveway and he was told to go ahead.

Quakertown Pilot Association

Chairman Mininger said the next Young Eagle's Day will be March 19<sup>th</sup>, and that Young Eagle's was cancelled in February due to high winds.

Doylestown Pilot Association

Mike Junod, of the association, said they have been having a busy and successful year with holding three filled FAA Wings events. He reported the May 21<sup>st</sup> open house planning is progressing.

Mr. Junod asked the Board if an insert could be put in with the lease mailing giving details to based pilots about the open house. The Board told him the insert could be included with the mailing.

Engineer's Report

Bill Patrick, of L. Robert Kimball, reported that Solicitor Graham will be sending out letters to property owners at Quakertown concerning RW 11 easements.

Kimball submitted a draft engineering agreement for the proposed fuel facility at Quakertown Airport.

Bill said Kimball will be working on the submission of items still outstanding on the former Vo. Tech. School project.

Mr. Patrick said Knight is reviewing Stormwater Phases I and II at Doylestown and have been out for inspection. Kimball will be preparing an access easement to include the East Ramp area.

Bill said sketches were sent out to Board members on the supplement EA and the Board agreed that the ALP can be updated.

Rick Boyd, of Kimball, met with the contractor for the pavement rehabilitation project at Doylestown. There is still runway work to be done at night and areas around the hangars. He said in order for the pavement to cure, it will be necessary to keep traffic off the area for at least 3 days. Bill said the work will be scheduled to minimize the impact on the based aircraft.

Mr. Patrick said a predesign meeting for the RW 5/23 clearing project was held last month with that need to be addressed and a couple trees on the RW 23 end, Solicitor Graham said. Solicitor Graham said Gilmore & Associates may need to do surveying of the areas.

Bill said he is planning to schedule a meeting with Rick Holes and Rob Betz in late March to discuss the Van Sant project.

### Administrators' Reports

Financial:

Treasurer Beans submitted the financial report and reported that bills paid in February from the project account was \$4837.29, while bills paid in February from the operating account was \$43,293.29. He reported additional bills presented total \$3,850.16. He recommended that the financial report be accepted and that all bills presented be paid.

Mr. Black made the motion to accept the financial report and pay all bills presented. Mr. McKay seconded the motion and it passed unanimously.

Mr. Black asked that a report for each loan that is open be included in the monthly financial reports.

Administrative:

Solicitor Graham prepared a resolution to amend the Authority's Articles of Incorporation and extension of the Airport Authority for another 50 years. He said after the Authority adopts the resolution, an ordinance will be presented to the County Commissioners for approval; the ordinance will be publicly advertised and then submitted to the Secretary of State.

Mr. Black made the motion, seconded by Mr. Beans, to adopt the resolution and direct Solicitor Graham to carry out all the necessary steps for approval; and further authorize the Authority Chairman and Secretary to sign all required documents. The motion carried unanimously.

Mr. McKay made the motion to hold public work sessions starting at 6:00P.M. prior to the Authority's monthly business meetings and further to authorize the administrators to publish a notice of the scheduled work sessions. Mr. Black seconded the motion and it passed unanimously.

### Solicitor's Report

Solicitor Graham said that he has been asked if a Board member can participate in the public business meeting by telephone and he said that the courts have ruled in favor of this.

Mr. Black made the motion directing Solicitor Graham to file claim on the Stone estate for the outstanding balance on the hangar account. Mr. McKay seconded the motion and it carried

unanimously.

Quakertown Airport Subcommittee

Mr. McKay made the motion to participate in the Upper Bucks Chamber of Commerce Expo on May 17<sup>th</sup> at the cost of up to \$375. Mr. Black seconded the motion and it carried unanimously.

The subcommittee will review the fuel facility plans and decide what size tank to include in the design.

Van Sant

Mr. McKay said he will speak with George Taylor to possibly have the runway limed in early spring this year.

Public Comments

There were no public comments.

Motion to adjourn at 9:29 P.M. was made by Mr. McKay, seconded by Mr. Beans, and passed unanimously.

Respectfully submitted,  
Colleen B. Raterman  
Administrator