

MINUTES OF JANUARY 12TH, 2011

The January 12th, 2011 meeting of the Bucks County Airport Authority was called to order at 7:30 P.M. at Doylestown Airport by Vice-Chairman Lou McKay. Members attending were Black and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

Election of Officers

Mr. Black nominated John Mininger as Chairman, Lou McKay as Vice-Chairman, Allen Black as Secretary, Fred Beans as Treasurer, and Paul Tollini as Assistant Secretary/Treasurer for Authority offices for 2011. Mr. Tollini seconded the nomination and it passed unanimously.

Mr. Black made the motion, seconded by Mr. Tollini, to appoint Geoffrey A. Graham as Authority Solicitor for 2011. The motion passed unanimously.

Mr. Tollini made the motion to appoint L. Robert Kimball as the Authority's Engineer of Record for 2011. Mr. Black seconded the motion and it carried unanimously.

Mr. Tollini made the motion, seconded by Mr. Black, to appoint Gilmore & Associates as Surveyor of Record for the Authority for 2011. The motion carried unanimously.

Mr. Black made the motion to accept the minutes of January 12th, 2011. Mr. Tollini seconded the motion and it passed unanimously.

Chairman's Report

Vice-Chairman McKay said both Doylestown and Quakertown Airports are all plowed and operations are taking place.

Public Comments

There were no public comments.

Doylestown Airport FBO

Rick Witt, of Leading Edge Aviation, reported that the snow pusher attachments arrived yesterday and they were put to use almost immediately.

Rick said 305 families attended Santa's arrival into Doylestown Airport this year. The pilot association helped with refreshments.

Doylestown Pilot Association

Mike Junod, of the association, reported he has been elected President of the association this year, with Rick Hadden returning as Secretary, Wendel Doubleday as Vice-President, Mark Dubowe as past President and Jim Revie and Paul Stavrides as directors. Mike said they are planning a full schedule of events with the first safety seminar being this coming Saturday. He said they will be trying to organize a scout day this year and a bus trip to Reinbeck in July.

Mike said the association enjoyed helping with Santa's visit in December.

Administrators' Reports

Financial:

Ms. Landis presented the financial report and reported that bills paid from the project account in December was \$48,155.67, while bills paid from the operating account in December was \$664,408.05. She also reported that additional bills total \$23,338.36.

Mr. Black made the motion to accept the financial report and pay all bills presented. Mr. Tollini seconded the motion and it passed unanimously.

Mr. Tollini made the motion, seconded by Mr. Black, to accept the 2011 budget. The motion carried unanimously.

Mr. Black said there is a bank account set up to cover the cost of removing obstructions that would not be eligible for grant funding. He said it was set up years ago and has not been used. The Board said they are interested in consolidating the obstruction reserve account with the operating account. This is one of the items that Bee, Bergvall will advise on.

Administrative:

Mrs. Raterman said she will be working with the Doylestown Pilot Association on planning for the annual Doylestown Airport open house that is scheduled for May 14th this year.

Mrs. Raterman said that the tree grant committee has reviewed the applications and is recommending Hilltown Township and Bensalem Township School District as the recipients for the 2011 grants. Mr. Black made the motion to award the 2011 tree grants to Hilltown Township and Bensalem Township School District. Mr. Tollini seconded the motion and it passed unanimously.

Mrs. Raterman said any changes to the tenant lease should be done at the February meeting, because the new leases go out in early March.

Solicitor's Report

Solicitor Graham reported that the Bernabei CD that is in escrow is coming due and he expects the Authority's share will be released.

Solicitor Graham said he will follow up on the tax status of the former Vo. Tech. School.

Solicitor Graham said he received a phone call from the delinquent Doylestown hangar tenant and the tenant also paid a portion of the outstanding balance. Mr. Tollini made the motion, seconded by Mr. Black, authorizing Solicitor Graham to file a complaint against this tenant if the balance is not paid in full by the Authority's February 9th, 2011 meeting and further authorize any Board member to sign the complaint. The motion passed unanimously.

Solicitor Graham said the Authority received a judgment against a Quakertown Airport storage unit and there is 60 days for the tenant to pay.

Mr. Black made the motion authorizing any Board member to sign the paperwork in connection with the Schiller matter. Mr. Tollini seconded the motion and it passed unanimously.

Solicitor said a sheriff's sale is scheduled for January 27th at 11:00 A.M. for an aircraft at Doylestown Airport. Mr. Tollini made the motion authorizing Solicitor Graham to bid up to any cost owed to the Authority and a check to be issued for that amount, which is approximately \$8000. Mr. Black seconded the motion and it carried unanimously.

The administrators were asked to send a letter to any tenant who is substantially in arrears when the new leases are sent out. The tenant would be told they are not being offered a lease renewal, that their current lease expires and that they are to vacate the hangar or tie-down.

Doylestown Airport Subcommittee

The subcommittee said they will review the ALP provided by Kimball

Public Comments

There were no public comments.

Mr. Tollini made the motion to adjourn at 8:32 P.M. Mr. Black seconded the motion and it carried unanimously.

Respectfully submitted,
Colleen B. Raterman