

### **MINUTES OF FEBRUARY 9<sup>TH</sup>, 2011**

The February 9<sup>th</sup>, 2011 meeting of the Bucks County Airport Authority was called to order at 7:40 P.M. at the Doylestown Airport by Chairman John Mininger. Members attending were McKay and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

The minutes of January 12<sup>th</sup>, 2011 were accepted with a motion made by Mr. McKay, seconded by Mr. Tollini, and passed unanimously.

#### **Chairman's Report**

Chairman Mininger expressed thanks to Leading Edge Aviation and Fowler Aviation for their work in keeping the airports clear of all the recent snow.

#### **Public Comments**

There were no public comments.

#### **Doylestown Airport**

Rick Witt, of Leading Edge Aviation, said the recently purchased snow pushers have been extremely helpful in clearing the snow. He thought a metal edge might be more efficient and he will look into replacing the rubber edge.

Rick said with the weather, the flight school has been relatively quiet.

Rick said several tree limbs came down along the fence behind the hangars. Mr. Tollini made the motion authorizing Campbell Tree Service up to \$3000. to clean up the downed trees on the fence along the Goff property. Mr. McKay seconded the motion and it carried unanimously.

#### **Quakertown Pilot Association**

Chairman Mininger said the association flew 81 Young Eagles on January 15<sup>th</sup> and that the next

Young Eagles Day at Quakertown is February 19<sup>th</sup>.

Doylestown Pilot Association

Mike Junod, of the association, reported that an organization meeting for this year's open house was held in late January. He said the events will be the same as in the past.

Mike announced that the pilot association FAA Wings event in February is filled. He said the first event in January was also full.

Engineer's Report

Bill Patrick, of L. Robert Kimball, provided a copy of the Quakertown runway 11 easements that would be part of the upcoming project. He said some sketches of the proposed fuel farm have also been provided to the Board members.

Bill said Kimball has revised their letter of agreement for their services to include what costs were incurred on the former Vo. Tech. school roof. Mr. Tollini made the motion, seconded by Mr. McKay, to accept the revised agreement for Kimball Engineering services for the former Vo. Tech. school building at Quakertown. The motion carried unanimously.

Bill said he had submitted as-builts and response letters to the township for Phase I and Phase II of the stormwater management projects at Doylestown. He said the township will schedule a final inspection. He said Gilmore has to put in monuments for the East Ramp project. Mr. McKay made the motion accepting the proposal from Gilmore & Associates in the amount of \$8500. to install monumentation for the East Ramp project. The motion passed unanimously.

Bill reported that there was a predesign meeting today with Rob Betz, from the Bureau of Aviation, to go over the scope and definition of the Doylestown Airport RW 5/23 obstruction removal project.

Solicitor's Report

Solicitor Graham reported that the Bernabei escrow has been returned.

Solicitor Graham said that the sheriff sale of a Doylestown based aircraft was held on January 27<sup>th</sup> and three bidders were present. He said the Authority will be sent the monies owed by the Sheriff's Department.

Solicitor Graham said he is working on the Authority's Articles of Incorporation and has

reviewed the status of any changes to the by-laws.

Solicitor Graham reported he is working with the attorney representing a deceased Doylestown Airport tenant, and that a Doylestown delinquent hangar tenant has paid in full.

The administrators were asked to contact a past hangar tenant to have him remove his belongings from Authority storage.

Mr. Tollini made the motion, seconded by Mr. McKay, directing the administrators to contact any tenant that is 45 days in arrears and that after 90 days the account is referred to the Authority Solicitor. The motion carried unanimously.

#### Administrators' Reports

Financial:

Ms. Landis presented the financial report and reported that bills paid from the operating account in January was \$71,486.58, while bills paid from the project account in January was \$33,162.71. She reported additional bills total \$2537.57.

Mr. McKay made the motion to accept the financial report and pay all bills presented. Mr. Tollini seconded the motion and it carried unanimously.

Mr. Tollini made the motion amending the 2011 budget to include the Sharpe property details into the Quakertown financials. Mr. McKay seconded the motion and it passed unanimously.

#### Quakertown Airport Subcommittee

Mr. Tollini said the snow removal efforts at Quakertown have gone well. He said a lot of maintenance has been done to the equipment.

The subcommittee will be reviewing the proposed design of the new fuel system, Mr. McKay said.

Chairman Mininger said he will be contacting some of the RW11 property owners concerning easements.

#### Public Comments

There were no public comments.

#### Old Business

The administrators were asked to send a letter to any tenant with a balance over 30 days telling

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them they will not be offered a new lease until their account is paid in full.

Mr. Tollini made the motion to adjourn at 9:17 P.M. Mr. McKay seconded the motion and it passed unanimously.

Respectfully submitted,  
Colleen B. Raterman  
Administrator