

MINUTES OF AUGUST 10TH, 2011

The August 10th, 2011 meeting of the Bucks County Airport Authority was called to order by Chairman John Mininger at 7:30 P.M. at the Doylestown Airport. Members attending were Black, McKay, and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

The minutes of July 13th, 2011 were accepted with a motion made by Mr. Black, seconded by Mr. McKay, and passed unanimously.

Chairman's Report

Chairman Mininger reported that Oshkosh EAA was great and the attendance was very good.

Chairman Mininger recommended the book "Aerotropolis" by John Kasarda and Greg Linsay for reading.

Public Comments

There were no public comments.

Doylestown Airport FBO

Rick Witt, of Leading Edge Aviation, reported the paving and crack-sealing seems to have firmed up with time. He reported that there seems to be an upward trend in both the flight school and charter business.

Quakertown Pilot Association

Chairman Mininger reported that 15 Young Eagle's participated last month and there will be a Young Eagle's day this Saturday at Quakertown.

Doylestown Pilot Association

Mike Junod, of the association, said their group is preparing for the August 24th community

group picnic and will be taking care of the food and getting pilots lined up to give aircraft rides. Mike said the association also has plans for a fly-in breakfast on September 17th and the topic will be on crosswinds.

He said the pilot association is finalizing their "Scout Day" plans that will be held on October 1st at Doylestown Airport. Mike said that next year they will work with the "99's" and invite Girl Scouts to participate.

Engineer's Report

Bill Patrick, of L. Robert Kimball, reported several appraisals and review appraisal have been completed on the RW 11 easements at Quakertown. Bill said he, Chairman Mininger and Mr. McKay met with one of the property owners this afternoon.

Mr. Patrick said Gilmore & Associates will be infiltration testing next week for the fuel farm project at Quakertown Airport. He will be submitting applications for permits for NPDES and the Conservation District for the project.

Solicitor Graham is working to close out the East Ramp project at Doylestown Airport. The resolution will be on Buckingham Township's August 24th meeting agenda.

Bill brought plans for the Doylestown Airport Master Plan update for the Authority's review.

Mr. Patrick said he is in the process of closing out the Doylestown pavement rehabilitation project and has some forms for the Authority's signature.

Bill said Kimball is continuing to work with Gilmore & Associates in surveying and identifying the Doylestown RW 5 obstructions.

Bill reported that Kimball prepared the Van Sant clearing schedule for submission to the Bureau of Aviation, and the Authority is in the process of having the schedule approved by Bill Mitchell of Parks & Recreation.

Bill asked the Board to contact Rick Holes to give him further direction on the requested plans for the administration/maintenance area at Doylestown.

Administrators' Reports

Financial:

Mr. Black made the motion, seconded by Mr. McKay, to write off the outstanding balance from Bucks Co. Parks & Recreation for the Van Sant RW regrade project. The motion passed unanimously.

Ms. Landis reported that bills paid from the project account in July were \$7148.99, while bills paid from the operating account in July were \$41,345.96. She further reported that additional bills presented this evening total \$5002.17.

Mr. Black made the motion to accept the financial report and pay all bills presented. Mr. Tollini seconded the motion and it carried unanimously.

Mr. McKay made the motion directing the administrators to move to accrual basis accounting effective 1/1/12, authorizing the purchase of Quickbooks and requesting support from Bee, Bergvall & Co., if needed. Mr. Black seconded the motion and it passed unanimously.

Chairman Mininger asked that when reimbursement is received for the former Vo. Tech. School at Quakertown, he suggested setting it up as a separate bank account to handle any income and payables, and the Board agreed.

Administrative:

Mrs. Raterman said the Bucks Co. Housing Group is looking forward to the August 24th picnic at Doylestown Airport and was pleased to be honored.

Mr. McKay made the motion to donate \$250. to Milford Twp. Volunteer Fire Co. for 2011. Mr. Black seconded the motion and it carried with Chairman Mininger abstaining.

Solicitor's Report

Solicitor Graham said the Authority has received a default judgment against a Quakertown Airport operator and also asked the sheriff to levy and execute property in the storage unit occupied by Wenhold.

Solicitor Graham asked that the administrators keep a copy of a check from any delinquent tenant so that their bank account could be garnished if such a judgment is received.

The administrators will determine ownership of any aircraft in the Schiller hangar, contact the owners to inform them the aircraft need to be moved to an outside tie-down or continue to remain in the hangar for \$350/month.

Solicitor Graham was asked to find out if there are any judgments on real estate owned by Schiller.

Solicitor Graham will attempt to contact the agent for the Stone planes concerning moving them to outside tie-downs.

Campbell Tree Service will begin removing the trees next week on the High property adjacent to Doylestown Airport, Solicitor Graham said.

Quakertown Airport Subcommittee

Mr. Tollini reported that the solar taxilane lights are going to be installed soon.

Mr. Tollini said the subcommittee is reviewing Kimball's engineering agreement for the fuel farm project.

The Board asked the administrators to contact the 99's to ask if they are interested in painting the taxiway markings including the airport identifier and Unicom frequency on the taxiway.

Doylestown Airport Subcommittee

Mr. Black pointed out that the runway markings need to be updated to include the RW 5 approach. He asked if the Doylestown Pilot Association would be interested in performing this project.

Public Comments

There were no public comments.

New Business

Mr. Black made the motion to sponsor the Pennsylvania Aviation conference at the \$500. level.

Mr. Tollini seconded the motion and it carried unanimously.

Chairman Mininger said he will be attending the conference.

The administrators have applied through the federal surplus program for purchase of an Oshkosh dumptruck currently housed at the former Willow Grove Airbase. Mr. Black made the motion, seconded by Mr. McKay, authorizing up to \$1000. for the purchase of the dumptruck

from the federal surplus program after inspected by any Board member. The motion passed unanimously.

The administrators were asked to follow the surplus program for any available small mowing equipment and generators.

Motion to adjourn at 9:10 P.M. was made by Mr. McKay, seconded by Mr. Black and passed unanimously.

Respectfully submitted,
Colleen B. Raterman
Administrator