

## **MINUTES OF JUNE 9<sup>TH</sup>, 2010**

The June 9<sup>th</sup>, 2010 meeting of the Bucks County Airport Authority was called to order by Chairman John Mininger at 7:34 P.M. at the Doylestown Airport. Members attending were Black, McKay, and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

The minutes of May 12<sup>th</sup>, 2010 were accepted with a motion made by Mr. Black, seconded by Mr. McKay, and passed unanimously.

### **Chairman's Report**

Chairman Mininger said he would like the Board to review the current loans the Authority has and make any recommendations. A committee to review the loans will include Mr. Beans, Mr. McKay and Ms. Landis.

### **Public Comments**

There were no public comments.

### **Doylestown Airport FBO**

Rick Witt, of Leading Edge Aviation, reported they have done grading and seeding in several areas.

Rick said he used the "screamer" to chase the geese from the runway area and it worked very well.

Mr. Witt said he feels flight instruction and operations are on an upswing, but very weather dependent.

### **Quakertown Pilot Association**

Mr. Mininger said the association held it's Young Eagle's Flight in May and gave rides to a little

over 50 kids. They will hold the next one this Saturday, and hope to give rides to about 50 youth.

#### Doylestown Pilot Association

Mark DuBowe, of the association, reported that the airport open house in May was very successful and thanked the Authority for the sponsorship. He said pilots returned on Sunday to give skyrides because the weather on Saturday did not cooperate. He thanked Rick Witt for giving the rides to the Sunshine Foundation and the Twilight Wish Foundation.

#### Engineer's Report

Rick Holes, of L. Robert Kimball, reported the RW 29 clearing project at Quakertown Airport is approximately 75% complete, and there is a pay application for the Authority's approval this evening.

Rick said there is a final inspection on the hangar trench drain project at Quakertown next Thursday.

The final inspection for the RW 11/29 project at Quakertown will also be next Thursday, Mr. Holes reported.

Mr. McKay made the motion authorizing \$200. to L. Robert Kimball to prepare an application for DEP funding for removal of the existing fuel tank. Mr. Tollini seconded the motion and it carried unanimously.

Rick said as-builts for the East Ramp, and Phase I and Phase II stormwater projects at Doylestown Airport will be submitted to Knight Engineering by the end of next week. He said Mr. Patrick is working on the certification letters.

Mr. Black made the motion to approve the L. Robert Kimball engineering agreement for the Doylestown supplemental planning documentation grant. Mr. Tollini seconded the motion and it passed unanimously.

Mr. Holes said he needs to make changes to the response to the Doylestown Airport's 5010 report based on learning some of the obstructions have already been cleared.

Mr. Tollini asked Mr. Holes what needs to be done to set the VASI's on runway 5 to a lesser

angle. Mr. Holes suggested waiting until after the upcoming obstruction clearing project is finished.

Rick said he will inspect the Doylestown pavement areas tomorrow to determine what to include in the upcoming rehabilitation project.

Mr. Tollini said the public water line will be stubbed off on the side of the driveway near the airport sign.

Rick prepared the response letter for Van Sant's 5010 report and submitted it for the Authority's signature.

Rick Witt asked if the Authority had ever considered regrading the bank along Stony Lane to reduce the angle for safety.

Mr. Tollini made the motion, seconded by Mr. McKay, to approve a payment to Axtell's for \$15,000. for the Quakertown Airport hangar trench drain project. The motion carried unanimously.

#### Administrators' Reports

##### Financial:

Ms. Landis presented the financial report and reported that bills paid from the project account in May was \$62,597.92, while bills paid from the operating account in May was \$44,113.62. She also reported that additional bills to be considered total \$305,409.17.

Mr. Black made the motion to accept the financial report and to pay all bills presented. Mr. Tollini seconded the motion and it carried unanimously.

##### Administrative:

Mrs. Raterman said a community group to honor at the August picnic needs to be selected. The Board would like to invite A Woman's Place to be honored at the August 25<sup>th</sup> event.

Mrs. Raterman said the Authority received tentative allocations for grants for pavement rehabilitation at Doylestown Airport and clear obstruction for runway 5/23 at Doylestown. Mr. Tollini made the motion, seconded by Mr. Black, authorizing the advertising for bids for the Doylestown pavement rehabilitation project. The motion passed unanimously.

Mr. Black made the motion approving Kimball's engineering agreement for the Doylestown

pavement rehabilitation project. Mr. McKay seconded the motion and it carried unanimously.

The Authority received a letter from a Doylestown hangar tenant asking for a reduction in his hangar and installation of electric service to the hangar. The Board said the tenant could install electric at his cost, but the Authority does not want to put that service in. The Board also said if the tenant wanted to go on a month-to-month lease with a reduced cost of \$500/month plus tax, but if a tenant came forward for the current rent with full lease, the tenant would have to vacate.

The administrators were asked to advertise for appraisers.

#### Solicitor's Report

Solicitor Graham sent a letter to the Quakertown tenant concerning the parking of his trailer.

A Quakertown operator has reassured Chairman Mininger that he will be making regular monthly payments on his delinquent account. Solicitor Graham was asked to create an agreement for the operator with immediate default if payments are not forthcoming, and give the Authority the right to remove any aircraft from the facility.

#### Quakertown Subcommittee

Mr. Tollini asked the administrators to have Jim Rymdeko repair and install some of the security lights.

The tenant at the Milford Square property would like to terminate his lease and the Board said they would like to use the same realtor they did in the past, Charles Dick, as the listing agent for this rental.

#### Doylestown Subcommittee

The issue of a contractor who no longer carries workmen's compensation insurance came to the Authority's attention by the administrators. The Board said if the contractor chooses to work, he will have to carry workmen's compensation insurance or provide written proof of insurance by any independent contractors doing work for him.

#### Public Comments

There were no public comments.

Motion to adjourn at 9:20 P.M. was made by Mr. Tollini, seconded by Mr. McKay, and passed unanimously.

Respectfully submitted,  
Colleen B. Raterman  
Administrator