

MINUTES OF FEBRUARY 15TH, 2010

The February 15th, 2010 meeting of the Bucks County Airport Authority was called to order at 7:34 P.M. by Chairman John Mininger at Doylestown Airport. Members attending were Beans, Black, and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

The minutes of January 13th, 2010 were accepted with a motion made by Mr. Black, seconded by Mr. Beans, and passed unanimously.

Chairman's Report

Chairman Mininger said both airports have had to deal with the tremendous amount of snow.

Public Comments

Mr. Black said the Authority received an email from a Doylestown Airport tenant thanking Leading Edge for their efforts in clearing the snow.

Doylestown Pilot Association

Mark Dubowe, of the association, complimented Leading Edge on doing a great job on snow removal after the recent large storms.

Mr. Dubowe presented a plaque from the Doylestown Pilot Association to Mr. Beans for his work with the association.

Mr. Dubowe said the association has received complaints of cars driving fast in the hangar areas and suggested posting speed limit signs. The Authority said if cars are driving unsafe in the hangar area, maybe no auto traffic should be allowed in those areas.

Mark said one of the goals of the association this year is to remodel the club room in hangar C and asked the Authority to pledge up to \$500. for the project. He said the association will also contribute \$500. And they would like to dedicate it to Robert Dougherty at this year's open

house.

Mr. Black said he and Mr. Beans are now the Doylestown subcommittee and they will discuss the project further with the pilot association.

Administrators' Reports

Financial:

Treasurer Beans recommended accepting the financial report as submitted and paying all bills presented, including additional bills of \$3606.17. He reported bills paid in January from the operating account was \$66,066.49 while bills paid from the project account in January was \$70,793.

Mr. Black made the motion to accept the financial report and pay all bills submitted. Mr. Tollini seconded the motion and it passed unanimously.

Administrative:

Mrs. Raterman said a kick-off meeting was held in planning this year's open house scheduled for May 15th. She said planned events will be similar to last year with food, entertainment, aircraft rides, and remote control demonstrations. She asked the Board to let the committee know of any other events that they would like to be included.

Mrs. Raterman said any changes to the tenant leases should be made at this meeting so that tenants receive their new leases prior to the April 30th termination. The Board asked that the lease include emergency phone contact number and email address. They chose not to make any changes to the rent this lease year.

Solicitor's Report

Solicitor Graham said he has been in contact with the Sheriff's office concerning a judgment against a Doylestown hangar tenant. He also reported the Authority has received a judgment against another Doylestown Airport hangar tenant.

Solicitor Graham reminded the Authority there are still punch-list items to do for Phase I and the East Ramp projects at Doylestown. Mr. Black said he would discuss the issue with L. Robert Kimball.

Quakertown Airport Subcommittee

Mr. Tollini reported that snow clearing has been a challenge this year, but the airport is open.

Mr. Tollini said the hangar trench drains that were recently installed are unsatisfactory.

Bids have been received for the replacement of the wing roof on the Verizon building. Mr. Black made the motion, seconded by Mr. Tollini, authorizing the Quakertown subcommittee to award the bid to the lowest appropriate bidder up to the amount of \$13,980. The motion passed unanimously.

Chairman Mininger said Milford Township has requested stormwater easements off of Mill Road.

A Quakertown hangar tenant has requested payment for labor and materials for work done to his hangar. It was decided to offer the tenant relief on his hangar rent for the inconvenience he had.

Mr. Black made a motion authorizing the Authority to participate in the Upper Bucks Chamber of Commerce expo to be held in May. Mr. Tollini seconded the motion and it passed unanimously.

Mr. Tollini made the motion, seconded by Mr. Black, authorizing any Board member to sign the contract documents for the Quakertown RW29 Clearing project, subject to Solicitor's Graham approval of the insurance documentation. The motion carried unanimously.

Doylestown Airport subcommittee

Mr. Black asked Solicitor Graham to identify any tree obstructions on the RW 5 approach end that need to be addressed.

Mr. Black made the motion, seconded by Mr. Tollini, to award the fence project on the Hughes/Overholt property to Fence Max. The motion passed unanimously.

Mr. Tollini said the Authority should start considering leveling off the swale area on the RW 5 end and moving the chain link fencing back.

Public Comments

There were no public comments.

Old Business

Mr. Black made the motion authorizing any Board member to sign the Kimball engineering

agreement for the RW 11, Phase I project at Quakertown Airport. Mr. Beans seconded the motion and it carried unanimously.

New Business

Mrs. Raterman said TSA requested a survey completed for Quakertown Airport and she was asked to complete the survey.

The Board went into executive session at 8:37 P.M. to discuss litigation.

The public meeting resumed at 9:34 P.M.

Mr. Beans made the motion to adjourn at 9:35 P.M. Mr. Tollini seconded the motion and it passed unanimously.

Respectfully submitted,
Colleen B. Raterman
Administrator