

### **MINUTES OF APRIL 14<sup>TH</sup>, 2010**

The April 14<sup>th</sup>, 2010 meeting of the Bucks County Airport Authority was called to order at 7:31 P.M. at Quakertown Airport by Chairman John Mininger. Members attending were Black, McKay, and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

Minutes of March 10<sup>th</sup>, 2010 were accepted with a motion by Mr. Black, seconded by Mr. Tollini, and passed unanimously.

#### **Public Comments**

There were no public comments.

#### **Quakertown Airport**

Bob Fowler, of Fowler Aviation, said Conoco Phillips will be performing a fuel inspection on Thursday.

Bob said the café was approved in early April by Milford Township and he hopes to have it open for the Chamber of Commerce mixer in mid-June.

Mrs. Raterman said FAA will be flight checking the PAPI's and REIL's on April 23<sup>rd</sup> at 6:00 A.M. and will need to have someone on site that can do any necessary adjusting.

#### **Audit Presentation**

Joanne Paris, of Bee, Bergvall & Co., presented the 2009 audit of the Bucks County Airport Authority that was performed by her firm. She stated the audit has a clean opinion.

Mr. McKay made the motion, seconded by Mr. Tollini, to accept the audit report. The motion passed unanimously.

Doylestown Township Municipal Authority

Richard John and Richard Magee, from Doylestown Township Municipal Authority, were present to inform the Authority they have received a DEP grant to clean up the hazardous site in the Cross Keys area of Doylestown. They are getting ready to start on Phase B of the project that will affect three Authority properties along Old Easton Road, and are requesting conditional approval of easements for those properties.

Mr. Tollini made a motion authorizing the execution of easements to Doylestown Township Municipal Authority for the installation of public water, maintenance of the water line and well abandonment for three properties along Old Easton Road subject to review by Solicitor Graham as well as obtaining a categorical exclusion from FAA that will not jeopardize any grants. Mr. McKay seconded the motion and it carried unanimously.

Doylestown Pilot Association

Mark DuBowe, of the association, said they are working on the open house at Doylestown scheduled for May 15<sup>th</sup>.

Mark said they will be holding a breakfast on Saturday, April 24<sup>th</sup> at which Albie Cornell will receive the "Wright" award from FAA and a safety seminar on aircraft maintenance will follow.

Quakertown Pilot Association

Mr. Mininger said a Young Eagle's Day will be held this Saturday. There may be up to 40 participants.

Engineer's Report

Bill Patrick, of L. Robert Kimball, reported an email went out today discussing the conversations with PennDOT on the supplement for the Quakertown Taxiway project.

He said the RW 29 obstruction clearing project at Quakertown started last week and progressing slowly.

Mr. Patrick presented a proposal from Axtell for the completion of their project. Mr. Tollini made the motion, seconded by Mr. Black, to accept the proposal from Axtell to complete their work, crack seal the trench drains, seal the apron cracks and remark the aprons, as well as repair the blacktop areas. The motion passed unanimously.

Bill said the contractor will be touching up the grading and working along the sides of the Quakertown runway.

Mr. Black made the motion to approve Kimball's supplement #3 for the Quakertown runway project subject to the subcommittee's review. Mr. Tollini seconded the motion and it carried unanimously.

Bill said Leading Edge is doing some of the punch list items on the stormwater Phase I project at Doylestown Airport.

Bill delivered a draft engineering agreement for the pavement rehabilitation project at Doylestown.

Mr. Patrick said Nimaris Construction will be coming out next week to finish work on stormwater management, Phase II. Mr. Black made the motion, seconded by Mr. Tollini, to authorize the Doylestown subcommittee to approve any expenses for closing out the stormwater, Phase II project at Doylestown. The motion passed unanimously.

Mr. Tollini made the motion for the Quakertown subcommittee to accept the Quakertown taxiway engineering supplement and authorize Chairman Mininger to accept the grant, if offered. Mr. Black seconded the motion and it carried unanimously.

#### Administrators' Reports

##### Financial:

Ms. Landis presented the financial report and reported that bills paid from the operating account in March was \$38,522.98, while bills paid from the project account in March was \$1226.99. She said additional bills total \$33,014.88.

Mr. Tollini made the motion, seconded by Mr. McKay, to accept the financial report and pay all bills presented. The motion passed unanimously.

##### Administrative:

Mr. Tollini made the motion, seconded by Mr. Black, to offer tenants a 2% discount on their rent if they choose to pay it on an annual basis. The motion carried unanimously.

The administrators will send out a letter to the Quakertown tenants regarding the new lighting systems.

Mr. Tollini made the motion authorizing Solicitor Graham to proceed with a categorical exclusion for easements for right of way for Milford Township. Mr. Black seconded the motion and it passed unanimously.

#### Solicitor's Report

Solicitor Graham was asked to write a letter to a hangar tenant at Doylestown stating that the Authority has received a judgment against him and giving him 10 days to move his aircraft.

#### Quakertown Subcommittee

Mr. Mininger said Air Methods is interested in renting the entire hangar space in their building.

Mrs. Raterman said the Bureau of Aviation has asked for a letter from the Authority stating that any rental income from the Sharpe property be used for airport projects.

Bob Fowler said he still has some ruts to repair in grass areas due to snowplowing.

Mr. Mininger said he is getting an estimate for the installation of a 4000 gallon above ground fuel tank that is available from a flying club.

Mr. Mininger said he will call the Fulmer's to discuss the replacement of some landscaping on their property.

Bob Fowler said Fowler Aviation will be sharing space with the Authority at the Upper Bucks Chamber of Commerce Business Expo in May.

Mr. Mininger said a Chamber mixer will be held at Quakertown Airport on June 17<sup>th</sup>.

#### Doylestown Subcommittee

Mr. Tollini said he met with Nick Ciccone to discuss the stormwater II project and Ciccone will be doing work on the project starting next week.

Mrs. Raterman said repairs were made to above ground conduit on the avfuel storage system.

#### Public Comments

There were no public comments.

Mr. Tollini made the motion to adjourn at 9:40 P.M. Mr. McKay seconded the motion and it passed unanimously.

Respectfully submitted,  
Colleen B. Raterman  
Administrator