

### **MINUTES OF FEBRUARY 11, 2009**

The February 11<sup>th</sup>, 2009 meeting of the Bucks County Airport Authority was called to order at 7:30 p.m. by Chairman Allen Black at Doylestown Airport. Members attending were McKay, Mininger, and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

The minutes of January 14<sup>th</sup>, 2009 were accepted with a motion made by Mr. Mininger. The motion was seconded by Mr. McKay and passed unanimously.

#### **Public Comments**

There were no public comments.

#### **Quakertown Airport FBO**

Bob Fowler, of Fowler Aviation, reported that business is still slow but he had several good weekends for fuel sales.

#### **Quakertown Pilot Association**

Mr. Mininger reported that there will be a Young Eagle's Day at Quakertown Airport this Saturday.

#### **Doylestown Pilot Association**

Rick Hadden, of the association, reported that the group will have their first meeting this year next Thursday and will discuss the Wings program.

#### **Engineer's Report**

Mr. Tollini suggested that Board members review the written engineer's report, that is submitted prior to the meeting, and email any questions to Kimball. Chairman Black asked that this suggestion be followed next month and asked if Kimball could send the report to them by the Friday prior to the meeting.

Bill Patrick, of L. Robert Kimball & Associates, said he believes a resolution is near on the Blooming Glen Quakertown taxiway project liquidated damages.

Bill brought plans for the Quakertown Runway 29 obstruction clearing project and he said the project is ready to bid. Mr. Tollini made the motion to advertise the Quakertown Runway 29 Obstruction clearing project for bids to be opened on March 11<sup>th</sup>, 2009. Mr. Mininger seconded the motion and it passed unanimously.

Solicitor Graham said he met with the appraiser and has also contacted one of the property owners, Mr. Alburger.

Mr. Patrick said the Verizon project on the Tech. School property has begun and there will be a surplus of topsoil from the excavation.

Mr. Patrick said he has spoken with Procom, the roofing contractor for the Vo. Tech. roof replacement, and they plan to mobilize equipment this week.

Bill said he will provide an engineering agreement for the Quakertown hangar trench drain project.

Bob Fowler said there is an icing problem in front of the hangars and asked what materials could be put down. He was told one thing to use is magnesium acetate or sand. Bill Patrick said he will investigate what materials can safely be used in the hangar areas.

Mr. Patrick said Kimball will contact each subcommittee in preparing the response to the Bureau of Aviation request on the 5010 reports for each airport.

Bill said that a punch-list inspection by Knight Engineering for Phase I and Phase II of the stormwater project at Doylestown was held on January 21<sup>st</sup>, but the punch-list has not been received yet.

Bill said the soil sampling on the Hughes parcel was just recently completed. He said he will send a copy to PennDOT as soon as he receives it.

Mr. Patrick is meeting tomorrow with Bill Mitchell of the Parks Dept. to look at the tree obstructions that have been removed at Van Sant Airport. Mr. Patrick said all that remains on the runway regrade project at Van Sant is the final regrading, compaction, and seeding.

#### Administrator's Reports

##### Financial:

Ms. Landis presented the financial report. She reported that bills paid from the operating account in January was \$ 67,051.24, while bills paid from the project account in January was \$182,483.75. She reported additional bills total 433,473.65.

Mr. Mininger made the motion, seconded by Mr. McKay, to accept the financial report and pay all bills presented.

The 2009 budget was presented that included items the Board wanted to include. Mr. Tollini made the motion to approve the 2009 budget. Mr. Mininger seconded the motion and it carried unanimously.

Administrative:

Mr. Tollini said the committee recommended that the 2009 tree grants be awarded to Plumstead Township and PA Master Gardeners Guild of Penn State Extension. Mr. Tollini made the motion to award the tree grants of \$1000. each to Plumstead Township and PA Masters Gardeners Guild. Mr. McKay seconded the motion and it passed unanimously.

Mrs. Raterman said a planning meeting was held for this year's open house at Doylestown Airport and the date has been set for Saturday, May 16<sup>th</sup> from 10:00 a.m. until 3:00 p.m.

The hangar and tie-down tenant lease was reviewed by the Authority and Solicitor Graham was asked to add a clause requiring that aircraft be securely tied down when unattended. Mr. Mininger made the motion to add a clause to the tenant lease requiring that all aircraft be securely tied down when unattended. Mr. Tollini seconded the motion and it carried unanimously.

Solicitor Graham was asked to draft a notice to be sent to the Doylestown Airport tenants to complete listing their gate cards and accepting responsible for the use of the card and access to the airport.

The 4 year plans for Doylestown Airport and Quakertown Airport were asked to be reviewed by the Board members and contact Kimball if any changes needed to be made.

The Board authorized the administrators to advertise solicitation for appraisers to conduct future land appraisals for fee simple and/or easements.

Solicitor's Report

Solicitor Graham reviewed a residential tenant lease presented by the property manager for a building at Doylestown and he has asked for several changes before the Authority signs it. Mr. Mininger made the motion, seconded by Mr. Tollini, to approve the lease for the building on the Wiltshire property subject to the changes requested by Solicitor Graham. The motion carried unanimously.

Solicitor Graham said he was contacted by a member of the Audubon Society that has viewed a kestrel near the Hopkins tract and would like to put a box on the property so that it could nest. The Board suggested placing the box on the Camp Curiosity site and Solicitor Graham said he would convey that to the Audubon Society.

Solicitor Graham asked if the Board would like to hold an executive session this evening to discuss the negotiations with Blooming Glen and they said that they would like to.

Solicitor Graham reported that Air Methods signed their lease effective January 21<sup>st</sup>, 2009.

Quakertown Airport Subcommittee

Mr. Mininger said he would like to replace the urinal in the men's room with a waterless one that he expects to cost no more than \$550. Mr. Mininger made the motion to replace the urinal in the men's room with a waterless one at a cost not to exceed \$550. Mr. Tollini seconded the motion and it passed unanimously.

Mr. Mininger said Quakertown Community Day is soliciting sponsorship for their annual event in July. Mr. Mininger made the motion to sponsor the Quakertown Community Day at the \$100. level. Mr. McKay seconded the motion and it passed unanimously.

Bob Fowler gave a description of the repairs that have been done and those that still need to be done to the snow equipment.

Doylestown Airport Subcommittee

Mr. Tollini said there have been numerous repairs to hangar doors and one hangar needs some structural repair.

Public Comments

There were no public comments.

The Board moved into executive session at 9:02 p.m.

The meeting reopened at 9:28 p.m.

Chairman Black reported that the Board authorizes Mr. Mininger to attempt to resolve the situation amicably with Blooming Glen with concurrence with the Bureau of Aviation and L. Robert Kimball.

Mr. Tollini made the motion to adjourn at 9:29 p.m. The motion was seconded by Mr. McKay and passed unanimously.

Respectfully submitted,  
Colleen B. Raterman  
Administrator