

MINUTES OF SEPTEMBER 10, 2008

The September 10th, 2008 meeting of the Bucks County Airport Authority was called to order by Chairman Allen Black at 7:35 P.M. at Doylestown Airport. Members in attendance were Beans, McKay, and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

Chairman Black welcomed newly appointed Board member Lou McKay.

Mr. McKay said he was happy to be part of the Board and looks forward to the opportunity to serve as an Authority member.

Chairman Black said the Vice-Chairman office is open due to Mr. Scarlett's death. He asked that the new officers take effect October 1, 2008 to allow for the Treasurer to be bonded.

Mr. Tollini made the motion to appoint Mr. Black as Chairman, Mr. Mininger as Vice-Chairman, Mr. Tollini as Secretary, Mr. Beans as Treasurer, and Mr. McKay as Assistant Secretary/Treasurer and also have Mr. McKay serve on the Quakertown and Van Sant subcommittees. Mr. Beans seconded Mr. Tollini's motion and it carried unanimously.

Mr. Beans made the motion, seconded by Mr. McKay, to approve the August 13th, 2008 minutes with the suggested corrections. The motion passed unanimously.

Public Comments

There were no public comments.

Quakertown FBO

Bob Fowler, of Fowler Aviation, thanked Mr. McKay for trimming near the entrance to the Vo. Tech. building. Bob also reported PennDOT performed the 5010 inspection and it was suggested several safety items. Bob will be applying for airport signage on the area roadways. Bob announced Fowler Aviation just had their one year anniversary as FBO.

Doylestown FBO

Mr. Tollini said Leading Edge Aviation is very pleased with Nimaris Construction, who is currently working on the stormwater project at Doylestown Airport. They have been

very good about coordinating with aircraft movements and with safety precaution generally.

Quakertown Pilot Association

Bob Fowler said the association is planning their annual picnic for this coming Saturday.

Doylestown Pilot Association

Chairman Black said the association was very helpful to the Authority in co-sponsoring the August picnic for the area fire companies.

Mr. Tollini said the group will be holding a pancake breakfast followed by an FAA safety seminar on September 20th.

Engineer's Report

Bill Patrick, of L. Robert Kimball & Associates, reported Kimball will be working with Solicitor Graham in responding to the recent letters from Blooming Glen's counsel concerning the Quakertown Airport taxiway project. The Board said they would like to include the Bureau of Aviation in any discussions.

Mr. Patrick said it is getting late in the year, but he has asked Blooming Glen if they would be interested in doing some repair to the Quakertown runway.

Mr. Patrick suggested that someone from the Quakertown subcommittee attend the preconstruction meeting for Verizon's upcoming project.

Bill said the bids for the roof replacement for the Vo. Tech. building were accepted last month. Mr. Patrick said Procom Roofing gave a revised scope of work reducing the thickness of insulation, not reducing the overall warranty of the work, for a cost of \$40,000. Procom said for an additional \$3000. the insulation will be R-20. Mr. McKay made the motion to award the roof contract to Procom Roofing for \$43,000. Mr. Tollini seconded the motion and it carried unanimously.

Mr. Patrick said Kimball received plans for a proposed 5-story building along 663 in Milford Township that required a township variance and Kimball prepared the findings and submitted them to the attorney who requested them. In Kimball's opinion the proposed building will have no adverse airspace impact on the airport. Mr. Patrick gave a copy of the plans to the Authority for their files.

Bill Patrick said bed #5 of the stormwater phase II project at Doylestown Airport is nearly complete, and work has started on bed #7.

The Board directed Solicitor Graham to write to Sue Goff and tell her the Authority is corresponding with Knight Engineering on her concerns and will be happy to meet with her in early October.

Mr. Patrick submitted the closeout documents for the Doylestown access road project.

Solicitor Graham forwarded correspondence from the Overholt II acquisition to the Bureau of Aviation. He and Kimball will continue to work with BOA to secure grant funding for demolition of both Hughes and Overholt II.

Mr. Tollini made the motion, seconded by Mr. Beans, to award the low bid of the combination of base bid #1 and base bid #2 for the demolition of the Overholt II and Hughes buildings at Doylestown, subject to receiving a grant for the project. The motion carried unanimously.

Bill said he is leaving a plan to address the items on the Doylestown 5010 inspection for review by the Doylestown subcommittee.

Bill said he is working with Bill Mitchell to make a schedule for the removal of trees at Van Sant Airport.

Bill said that at the Van Sant manager's request, the runway regrade project will not begin until December 1st, 2008.

Mr. McKay suggested holding a fire safety training class for airport management and they in turn could instruct their employees. The administrators were asked to arrange for such training.

Administrative Reports

Financial:

In the absence of the Treasurer, Ms. Landis presented the financial report, and reported that bills paid in August from the project account was \$224,341.65, while bills paid in August from the operating account was \$118,182.76. She reported that the additional bills for September is \$507,408.10.

Mr. Tollini made the motion to accept the financial report as submitted and to pay all bills submitted. Mr. Beans seconded the motion and it passed unanimously.

Bill Patrick said he has an additional bill from Nimaris Construction for the Phase II stormwater project. Mr. Tollini made the motion that subject to Kimball's approval of the Nimaris bill, the request for grant reimbursement can be made and approved for payment by the Authority. Mr. McKay seconded the motion and it carried unanimously.

Mrs. Raterman reported that the August picnic honoring the fire companies was a very enjoyable evening.

The administrators asked the Board to consider having the payroll done by a service that will cost approximately the same as it currently costs to do it in house. Mr. Tollini made

the motion to move the payroll service to Paychek from doing it in-house. Mr. Beans seconded the motion and it carried unanimously.

Ms. Landis said she will be meeting with a consultant in early October to find out if Quickbooks can be used for the property management necessary for the Authority. Mr. McKay suggested that the office computers also be updated.

Quakertown Airport subcommittee

Mr. McKay reported that BB Plumbing has been directed to perform some plumbing work in the Vo. Tech. building.

Doylestown Airport subcommittee

Mr. Tollini said he has reviewed the draft engineering agreement for the building demolition project, and made a motion accepting the agreement subject to approval by the Bureau of Aviation. Mr. Beans seconded the motion and it carried unanimously.

Mr. Tollini reported that the sliding gate on the terminal side of the airport was broken and he received a price to replace the actuator rather than repair it for \$1200. Mr. Tollini made the motion authorizing up to \$2000. to Gate Power for the installation of a new gate actuator. Mr. Beans seconded the motion and it passed unanimously.

Van Sant Airport

Mr. Tollini asked the administrators to order the fuel system grounding reel from Fox Aviation.

Public Comments

There were no public comments.

New Business

Mr. Tollini made the motion, seconded by Mr. McKay, to sponsor the upcoming Aviation Advocacy Day at the \$250. level. The motion passed unanimously.

Motion to adjourn at 9:12 P.M. was made by Mr. Beans, seconded by Mr. Tollini, and passed unanimously.

Respectfully submitted,
Colleen B. Raterman
Administrator