

### **MINUTES OF JULY 9<sup>TH</sup>, 2008**

The July 9<sup>th</sup>, 2008 meeting of the Bucks County Airport Authority was called to order at 7:30 p.m. at the Quakertown Airport by Chairman Allen Black. Members attending were Mininger and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

The minutes of the June 11<sup>th</sup>, 2008 meeting were accepted with a motion by Mr. Mininger, second by Mr. Tollini, and passed unanimously.

#### **Public Comments**

There were no public comments.

#### **Quakertown Airport FBO**

Bob Fowler, of Fowler Aviation, reported that June was a very busy month, with activity in the flight school picking up. He also reported that they now offer aircraft detailing.

#### **Engineer's Report**

Bill Patrick, of L. Robert Kimball & Associates, reported they are still working with Blooming Glen to finalize the quantities and the liquidated damages issues for the Quakertown Taxiway project. He revised the last payment request and will forward a copy of that to the administrators. Bill said PennDOT would like to have the costs of the taxiway project finalized before they decide how to proceed with the runway repair.

Mr. Mininger said they are numerous easements that have to be acquired for the RW 29 clearing project at Quakertown and he wants to review the costs of the project.

Mrs. Raterman was asked to review the list of appraisers that the Authority selected to make sure they are still qualified for the Quakertown project.

The administrators were asked to have all the electric service terminated for the Overholt II and Hughes buildings. The Board said they wished to keep any of the EDU's associated with the properties.

Mr. Patrick said he received verbal confirmation on the NPDES permit for the Verizon project at Quakertown. He said Milford Township has requested that a preconstruction meeting be held for this project.

Mr. Tollini made the motion, seconded by Mr. Mininger, to advertise the bid specifications for the removal and replacement of the Vo. Tech. building roof, with the bids to be accepted before the August Board meeting. The motion carried unanimously.

Mr. Patrick said Kimball will be providing Knight Engineering with the as-builts for Phase I of the stormwater project at Doylestown. He also reported that Phase II began on Monday.

Mr. Patrick said Knight Engineering provided a letter with suggestions as to how to do repairs to the Goff property. The Board directed Solicitor Graham to work with Kimball Engineering to respond to the Knight letter.

Bill said the paving contractor should be able to complete the access road and parking lot overlay as soon as the weir channel work is completed.

Bill said Rick Holes, of Kimball, will be working on an updated cost estimate for PennDOT for the benefit/cost analysis for the Doylestown runway extension project.

Bill reported that the Bureau of Aviation will consider funding the demolition of the Hughes building, but would like more information on the parking easement on the Overholt II property.

Solicitor Graham said he is working with Doylestown Fire Co. #1 and Midway Fire Co. to get the necessary insurance documentation for their upcoming fire training in the Authority's vacant buildings along Swamp Road. Mr. Tollini made the motion to allow the fire companies to conduct their training exercises in the Overholt II and Hughes buildings once Solicitor Graham is satisfied with the insurance and indemnification and that the administrators have had all the utilities disconnected. Mr. Mininger seconded the motion and it carried unanimously.

Mr. Patrick said Kimball will be talking with Bill Mitchell, of the Parks Dept., to discuss the recent 5010 done for Van Sant Airport and how some of the items will be addressed.

Bill submitted a draft engineering agreement for the Hughes and Overholt II demolition project.

### Administrators' Reports

#### Financial:

Treasurer Mininger recommended accepting the financial report and paying all bills presented including additional bills totaling \$35,558.38. He reported bills paid from the operating account in June was \$141,521.42, while bills paid from the project account in June was \$280,145.17. Mr. Tollini made the motion to accept the financial report as submitted and to pay all bills presented. Mr. Mininger seconded the motion and it passed unanimously.

Administrative:

Mr. Tollini made the motion, seconded by Mr. Mininger, to select Doylestown Fire Co. #1, Midway Fire Co., and Milford Twp. Fire Co. as the groups to honor at the August 27<sup>th</sup> picnic. The motion carried unanimously.

Mrs. Raterman said she will be sending a matrix for the members to complete on the three firms that they have short listed for the engineering consultant selection.

Solicitor's Report

Solicitor Graham said the title insurance company is working on getting the insurance, they are getting all the information on all the parcels the Authority has acquired over the years.

Quakertown Airport FBO

Mr. Mininger said he and Solicitor Graham have discussed sending out letters to those property owners adjacent to the Quakertown Airport where the Authority would like to acquire easements. Mr. Mininger said he would also like to call the property owners before the letter is sent.

Mr. Mininger said he is doing some repair to the toilets in the Vo. Tech. building.

Doylestown Airport FBO

Mr. Tollini said Leading Edge had some questions on the procedure for the inspection of the recharge bed facilities at Doylestown.

Public Comments

There were no public comments.

Motion to adjourn at 8:45 p.m. was made by Mr. Mininger, seconded by Mr. Tollini, and passed unanimously.

Respectfully submitted,  
Colleen B. Raterman  
Administrator