

MINUTES OF APRIL 9, 2008

The April 9th, 2008 meeting of the Bucks County Airport Authority was called to order at 7:30 P.M. by Chairman Allen Black at Quakertown Airport. Members attending were Beans, Mininger, Scarlett, and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

The minutes of March 12th, 2008 were accepted with the suggested correction with a motion by Mr. Scarlett, second by Mr. Mininger, and passed unanimously.

Public Comments

There were no public comments.

Audit Presentation

Joann Paris, of Bee, Bergvall & Company, presented the firms audit of the Authority's 2007 financial statements. Ms. Paris told Chairman Black that the opinion letter reflects a clean opinion for the Authority's audit.

Quakertown Airport

Bob Fowler, of Fowler Aviation, said that a recent fire inspection by Milford Township of the terminal building found that emergency lighting and signage was needed.

He reported that airport activity is picking up. He introduced Frank Frankenfield and Aaron Teel, who presented a proposal to conduct a parachuting operation at Quakertown Airport.

Mr. Fowler said that he feels that having the parachute operation would bring in additional activity to the airport.

Chairman asked Mr. Teel to continue the discussion for the parachuting with the Quakertown Airport subcommittee, who will bring the information to the Board. He was asked to provide a written proposal of their anticipated operations and procedures.

Engineering Report

Rick Holes, of L. Robert Kimball & Associates, reported that he has come up with a proposed solution to fix the Quakertown runway until it can be completely reconstructed. He and Mr. Patrick will discuss this with Rob Betz, of PennDOT, about including this

work into the final settlement with Blooming Glen. Rick said PennDOT told him that the runway reconstruction is included in Federal fiscal year 2011.

Tom Tomczyk, of the Bureau of Aviation, said that Federal fiscal year 2010 is October 2010 through September 2011.

Rick reported that conservation district approval for the Verizon project at Quakertown has been received, which has been forwarded to DEP.

Mr. Holes said that he expects final approval for Phase II of the Doylestown Airport Stormwater land development to be signed by the Buckingham Supervisors this evening and that construction can be expected by May 1st.

Solicitor Graham stated that the MS-4 plan prepared by Kimball will be attached to the easement. Rick Holes said Gilmore & Associates will be doing the sample testing at the next storm event. Rick suggested that the Authority remind tenants on an annual basis about proper disposal of fuel sampling. Mr. Tollini said this is already included in the lease. The Board asked the administrators to provide a notice to all new tenants and an annual reminder to all tenants.

Rick said the driveway will be completed after the weir canal work is done, to avoid any damage to the new pavement.

Rick visited the Hughes and Overholt II parcels in Doylestown to help in preparing the building demolition plans and specifications. He said he would like to be able to advertise the bid and be able to accept bids prior to the May Board meeting. Mr. Holes said the bidders will be responsible for doing an asbestos investigation. Mr. Scarlett made the motion authorizing the advertising of bids for the Hughes and Overholt II building demolition project. Mr. Mininger seconded the motion and it carried unanimously.

Mr. Holes said he will contact Sue Goff and make arrangements to meet her at her property to discuss the Authority's proposal for work near her driveway.

Administrators' Reports

Financial:

Treasurer Mininger recommended accepting the financial report as submitted and paying all bills presented including additional bills totaling \$2499.13. He reported that bills paid in March from the operating account was \$53,279.99, while bills paid in March from the project account was \$11,492.38. Mr. Tollini made the motion to accept the financial report and to pay all bills presented. Mr. Scarlett seconded the motion and it carried unanimously.

Mr. Mininger summarized some revenue shortfalls that were not anticipated when the budget was prepared, so the cashflow will be about half of the projected amount.

Administrative

Mrs. Raterman said the Doylestown Pilot Association is working very hard in organizing the May 17th open house.

Chairman Black told the audience that some recent historical information that Doylestown Airport was established in 1928, so the May 17th event will celebrate the 80th anniversary of the airport.

Mr. Scarlett made the motion, seconded by Mr. Beans, to offer a 4% discount to those tenants who wish to pay their rent on an annual basis. The motion passed unanimously.

Mr. Krapf was asked to see if our bank offers any sweep accounts.

Mr. Fowler said that there will be an antique auto show at Quakertown Airport from May 17th-23rd and there will be an aircraft static display and open house on May 18th.

Solicitor's Report

Solicitor Graham said he understands Verizon has signed the lease for the former Tech. School building at Quakertown. Mr. Tollini made the motion authorizing any Board member to sign the Verizon lease. Mr. Scarlett seconded the motion and it carried unanimously.

Solicitor Graham said he expects to be getting the final documentation for the Phase II Stormwater project at Doylestown and he has proceeded with obtaining the requested title insurance. Mr. Scarlett made the motion authorizing any Board member to sign the title insurance and the payment of the title insurance of approximately \$6000. Mr. Tollini seconded the motion and it passed unanimously.

Chairman Black said an executive session will be held to discuss the litigation with Buckingham Township.

Doylestown Airport Subcommittee

Mr. Tollini reported that an Authority owned residence along Old Easton Road was recently vandalized and the basement was flooded. He said the building may need a new heater and interior and exterior painting before the next tenant moves in.

A tenant asked if he could be reimbursed for a garage door that he installed, but his lease states that he is responsible for any repairs.

Mr. Tollini said the old wooden planters in front of the terminal building were replaced with stone planters and new plantings.

Mrs. Raterman said Bright's Firewood donated the mulch for the new beds in the terminal area. The Board directed the administrators to write a letter of appreciation to Mr. Bright for his donation.

Quakertown Airport Subcommittee

Mr. Mininger reported there will be a Young Eagle's Day on April 17th.

He reported the grass cutting bid for the season went to J. Dawson.

Public Comments

There were no public comments.

The Board went into executive session at 9:05 P.M.

The public meeting reconvened at 9:45 P.M.

Mr. Beans made the motion to adjourn at 9:50 P.M. Mr. Scarlett seconded the motion and it carried unanimously.

Respectfully submitted,
Colleen B. Raterman
Administrator