

MINUTES OF JANUARY 9, 2008

The January 9th, 2008 meeting of the Bucks County Airport Authority was called to order at 7:30 p.m. at the Doylestown Airport by Chairman Allen Black. Members attending were Beans, Mininger, and Scarlett.

The meeting opened with the pledge of allegiance.

Mr. Scarlett made the motion to appoint the Authority officers for 2008 as follows: Allen Black as Chairman, Harry Scarlett as Vice-Chairman, Paul Tollini as Secretary, John Mininger as Treasurer, and Fred Beans as Assistant Secretary/Treasurer. Mr. Beans seconded the motion and it carried unanimously.

Mr. Scarlett made the motion to appoint Geoffrey A. Graham as Solicitor for the Authority. Mr. Beans seconded the motion and it carried unanimously.

Mr. Scarlett made the motion to appoint L. Robert Kimball & Associates as Engineer for the Authority for 2008. Mr. Beans seconded the motion and it passed unanimously.

Mr. Scarlett made the motion, seconded by Mr. Beans, to appoint Gilmore & Associates as Surveyor for 2008. The motion passed unanimously.

Mr. Scarlett made the motion to accept the minutes of December 12th, 2007 with the suggested corrections. Mr. Beans seconded the motion and it passed unanimously.

Public Comments

There were no public comments.

Quakertown Airport FBO

Bob Fowler, of Fowler Aviation, reported the Quonset hut door is broken and needs to be repaired since equipment is stored there. He said he is willing to repair the door. He said he has been cleaning up the area about the Quonset hut.

Quakertown Pilot Association

John Mininger reported that new officers have been elected for the association, Charles Dick is President, Jean Taylor is Vice-President, Charles Franke is Secretary, and Bruce Fenstermacher is Treasurer.

He reported the dates for Young Eagle's Day for 2008 has been set and he submitted a

Doylestown Pilot Association

Joe Newton, of the association, reported the group is setting up their schedule and getting close to launching their new website.

Engineer's Report

Bill Patrick, of L. Robert Kimball & Associates, said he is working with Blooming Glen to finalize quantities for the Quakertown taxiway project.

Rick Holes of Kimball said he feels that this spring an inspection of the Quakertown runway should be made with the Bureau of Aviation and determine what repairs can be made until the entire runway is rehabbed in a couple of years.

Kimball was authorized to reply to the Milford Township engineer concerning the easements on the proposed Fox Bindery parcel near the Quakertown Airport.

Mr. Patrick said Kimball has started work on the RW 29 Obstruction removal project at Quakertown and has sent 8-10 easements the Authority will attempt to acquire to Solicitor Graham.

Mr. Patrick said a meeting was held in early December that included Verizon, Solicitor Graham, and Mr. Mininger concerning the Tech. school property. Verizon would like to install a fence to secure their vehicles and equipment in a newly paved or gravel area.

Mr. Holes said Kimball is also looking at several ways to handle the stormwater resulting from the impervious surfaces created by the parking area Verizon intends to build on the old Tech. School property.

Mr. Mininger said Verizon's original position was that they will pay for any construction, but the Authority would do the engineering and get the township approvals.

Mr. Beans suggested giving Verizon 120 days free rent if they would address the engineering costs. Mr. Mininger said this could be a negotiating term for the additional parking area.

Mr. Patrick said he estimates the cost to put in 500' of trench drain along the north side of two hangars at Quakertown will cost \$50,000. He provided that cost to PennDOT for consideration.

Mr. Patrick said Solicitor Graham is working on the Doylestown Airport Stormwater Phase II agreement with Buckingham Township.

The binder was put on the Doylestown access road and parking lot in December, Mr. Patrick reported. He said Kimball is aware of a couple wet spots.

Mr. Patrick said Kimball had a conference call with Bill Mitchell, head of Bucks Co. Parks, to discuss the upcoming projects at Van Sant Airport. Kimball will proceed with the RW regrading project, and would like to advertise it for bids with work to be done in late fall.

Mr. Scarlett made the motion authorizing the advertising of bids for the Van Sant Runway regrading project. Mr. Beans seconded the motion and it carried unanimously.

Mr. Scarlett made the motion, seconded by Mr. Mininger, to advertise the bidding of the Obstruction Removal project at Van Sant Airport if it turns out the Parks Dept. will not do the work in-house as part of the local share. The motion carried unanimously.

Mr. Beans made the motion to submit FAA Form 7480 to close RW 5/23at Van Sant to transient and regular powered aircraft and limit it to glider and tow-plane only. Mr. Mininger seconded the motion and it carried unanimously.

Administrators' Reports

Financial:

Treasurer Mininger recommended accepting the financial report as presented and to pay all bills presented, including additional bills of \$103,377.94. He reported that bills paid from the operating account in December was \$228,306.59, while bills paid in December from the project account was \$96,384.47.

Mr. Scarlett made the motion, seconded by Mr. Beans, to accept the financial report and pay all bills presented. The motion passed unanimously.

Mr. Krapf told the members that in addition to the expenses that there is an additional \$27,000 to be added to expenses in the 2008 budget. Mr. Scarlett made the motion to accept the budget, including the additional expenses, for 2008. Mr. Beans seconded the motion and it carried unanimously.

Chairman Black said the administrators asked if they could work 4 days a week, while still having the office open Monday through Friday. The Board said they have no problem as long as the office is staffed and available for the tenants and consultants to be able to conduct the Authority business.

Mrs. Raterman said the Santa Day in December was again a huge event and there were some very nice press coverage.

Mr. Beans made the motion to accept the contract with Cabin Communications in which they will be paid on an hourly basis. Mr. Scarlett seconded the motion and it carried unanimously.

Mrs. Raterman said the tree grant application deadline is in late January and asked that the Board establish a committee to make recommendations. The Board asked that Mr.

Tollini, Mr. Scarlett, and Mrs. Raterman to review the applications and make a recommendation at the February meeting.

Mr. Beans made the motion, seconded by Mr. Scarlett, authorizing the administrators to advertise for proposals for qualifications for engineering consulting services for Doylestown, Quakertown, and Van Sant Airports. The motion passed unanimously.

Quakertown subcommittee

Mr. Mininger said they are progressing with the removal of the abandoned car at the airport.

He stated that the Milford Square residence is having a sewer line problem and he is getting a price proposal for the repair.

Mr. Mininger made the motion to authorize up to \$1500. for repairs to the Tech. School boiler. Mr. Scarlett seconded the motion and it carried unanimously.

Mr. Mininger asked that Kimball to prepare the bid specs for the Tech. School roof replacement.

Doylestown Subcommittee

Mr. Beans said he is getting two more prices for the building demolitions.

Public Comments

Joe Newton, of the Doylestown Pilot Association, asked if the Board has any plans to replace any of the older hangars at Doylestown.

Rick Holes, of Kimball, said some of the hangars are no longer available in the same size, so some of the hangar buildings could actually be lost, in order to get the necessary clearances.

Mr. Scarlett made the motion to adjourn at 9:05 p.m. Mr. Beans seconded the motion and it passed unanimously.

Respectfully submitted,
Colleen B. Raterman
Administrator